



## Temporary amendments to the Club's Byelaws and to the Organisation and Management Document 2020 to reflect social distancing

Certain changes are required to the club's rules and to the way it is managed and organised so that appropriate social distancing can be maintained whilst members use the club's facilities.

This document sets out those changes, and the club's Byelaws and Organisation and Management document are amended to the extent necessary to give effect to the following revised arrangements for the period over which social distancing is required to be maintained. These (hopefully) temporary arrangements will be relaxed or strengthened, as appropriate, to keep pace with the changes announced by the Government, and any changes will be posted on the club's website.

Remember, it is the sole responsibility of the parent or guardian of each member wishing to use the club facilities or boats (or someone appointed\* in loco parentis by the parent or guardian) to remain in attendance at all times, supervise the activities and behaviour of that member on the club premises and, at all times when boats are on the water, ensure that either a safety boat is in attendance and/or adults are available and prepared to enter the water to assist if required. **(\*For this temporary period, and for the safety of the wider community, we recommend that parents from the same household as the children, rather than grandparents etc, are responsible for the children whilst on site.)**

Which members can use the club and what sailing can take place?

The following sailing will be permitted:

- 'Free sailing' (ie sailing by members outside of organised club events),
- Tera Training, Bronze Fleet, Brass Fleet and Ducklings,
- Moth and Tera racing
- Other organised club sailing and social events

Only Family Members may use the Club's facilities. The use of the Club by Associate Members, and Guests of Members, will be reviewed at a later date.

No Moppy Camps or other (including RYA) training events are planned at this stage.

Optimists, Teras, Moths, Scows and the Peanut rowing boats, plus rescue row boats, will be made available for Members to use.

Bronze Fleet participants may use their own Optimists at the club, subject to the usual rules and insurance requirements.

Free sailing - who can sail and when?

The club will be open dawn to dusk daily.

To be able to sail, each Family Member will need to register to sail at a given time slot, and note their phone number, on a googlesheet. (The phone number will allow you to contact members present at the club at the same time as you should you show symptoms of the virus shortly after visiting the club.)



Members can sign up in advance for one two hour session a week. Should there be any time slots remaining for a particular day, then additional sessions may be booked on the day concerned.

The google sheets will be released weekly on a Sunday evening.

Four groups, each constituted of a maximum of 6 Members (or Members from one household, if greater) may register for each two hour slot. Each group should adhere to government social distancing guidelines whilst on site, and should not socialise with other groups on site. Each group will be allocated to a slipway. Start times will be staggered to ease congestion on the shore and around the parking areas. These arrangements should allow the maintenance of the appropriate social distancing between each other and between the groups of six/household group. Each group will have access to a specified toilet, but this is expected to be used only when necessary - as a toilet, not as a changing room etc - and the toilet, sink and surfaces (floor, door handles etc) will need to be cleaned by a member of the relevant household before and immediately after use, and any waste taken home. (Supplies of soap and cleaning product will be provided in the heads – please let the MC know if it runs out.) Members should arrive, rig, sail, derig, clean, stow and leave the site within their two hour slot. In the event of congestion, the default would be to circumnavigate (on foot) the club house in a clockwise fashion.

Until social distancing requirements are further relaxed, families are encouraged, where possible, not to bring children on site that are not intending to sail if that were to constrain the ability of other members to sail or maintain social distancing. Similarly, members should consider whether two parents are necessary to be on site to supervise children; reducing the number of parents on site could enable more children to sail.

#### What will be the arrangements to allow free sailing at the club?

1. As always, members should conduct themselves in a manner that is respectful to other members, to the club's neighbours and the local community. Activities should be conducted in a way that is seen positively by the public, especially during the period of social distancing. In particular, members should be mindful of the requirement in law to socialise outside their households in groups of no more than six.
2. Members should not attend the club if they have shown symptoms of Covid 19 in the previous 7 days (or if a member of their family or a recent contact has shown symptoms in the last 14 days).
3. Members should wash their hands before leaving home, and again after using the club.
4. Members should change at home, where possible.
5. The main part of the club house will be closed to members. (Where members need to be in the water to supervise children they will need to provide their own waders or other suitable clothing.)
6. Combination padlocks or similar will be fitted to permit access to the boats and toilet facilities without needing to enter the club house. Members will be advised separately on the details of this and of any code required for the padlocks. The boats should be locked up after use, and any padlocks must be left with the same combination code.
7. The sailing shed will not be available during this period – if the club boats require attention, please contact the bosun. Sails for the Moths will be left in the boats.
8. Club boats should be washed down after use with fresh water, as usual, and should be sprayed with the cleaning product supplied before and after use. (More bottles of this can be found in the buoy box.)
9. Please avoid touching areas of the club site where not necessary to do so.



10. Whilst on the water, boats and their crews should maintain appropriate social distancing (or a seamanlike distance if greater) from other boats and crews. If members of different households are crewing the same boat, enhanced social distancing measures, such as wearing a face covering (e.g. a buff or similar), should be adopted.
11. Light refreshments (coffee, cold drinks and biscuits etc) may be brought from home for consumption whilst on site, but all litter must be taken home at the end of the two hour session.
12. Members accept that other households may be part of the same group of six. Members should maintain appropriate social distancing between each other and between the groups of six/household group..

#### Organised club events (e.g. Bronze Fleet and Tera racing/coaching, Ducklings or Brass Fleet)

The Club may run organised events from time to time, including Bronze Fleet and Tera racing/coaching, Ducklings or Brass Fleet. The following further amendments/ arrangements will apply where necessary.

- Members should not attend the club if they have shown symptoms of Covid 19 in the previous 7 days (or if a member of their family or a recent contact has shown symptoms in the last 14 days).
- The time slots reserved for these events will be advertised weekly via facebook/email and pre allocated to these events before the google sheet is released.
- Each Member participating in these events will need to register to sail with the Fleet Captain, providing contact details for track and tracing purposes. The Fleet Captain will pass a copy of the registered participants to the OOD and coach for the event. When signing up to participate in these events, Members will be asked to acknowledge and consent in the google sheet to the arrangements in this document and those set out in the 2020 Organisation and Management document (where still relevant).
- Each event will follow one of two models:
  - **Model A, where land based coaching is to apply.** Up to 5 Members may sign up for each Training Group. These 5 Members plus the coach will make up one group of six. The group will be formed once the parents have helped rig and launch their child's boat. Each such group will replace one 'free sailing group'.
  - **Model B, where the event is water based.** Members may participate in a water based event, where there is no need to form 'social groups' on shore for training purposes. Such events should be limited in size so that the number of people on site, including registered sailors, parents, on the water coaches and water helpers, race officers, event organisers and Members in any free sailing groups, is not expected to be above around 30. Sailors and parents will rig and launch whilst maintaining social distancing and without the need to form social groups.
- At least one parent of each sailor (or a person appointed in loco parentis, expected to be from the same household) will need to remain on site, as they remain responsible for their children.
- One appropriately trained adult will act as OOD for each event, but there is no requirement for this OOD to form part of any social group.
- Parents who are not helping on the water will socially distance themselves from each training group, and any other free sailing group, once rigged and whilst training takes place, for example by locating themselves (in groups of no more than 6) on the bank behind the kennels to the east of the



clubhouse, in the water, or around the pond. Once in a group of six, the parents in each group should not socialize with another social group of six.

- No more than four groups (whether free sailing, or Bronze Fleet or Tera racing, or other event), with parents, may attend the club at once, and events should be restricted such that there is expected to be no more than around 30 people on site.
- As for free sailing, participants will need to arrive, rig, sail, derig, stow and leave the site within the relevant time slot.
- Up to two groups will launch and recover at the each relevant numbered slipway.
- All those on site should maintain social distancing from members of other households, except where other risks (injury, drowning etc) outweigh the risks of not maintaining the appropriate social distancing. In such circumstances, and where possible, lower the risk of infection by adopting side-to-side contact rather than facing someone.
- The Officer of the Day for the event will be responsible for the application of these additional rules and for ensuring that all those attending the event have been registered, and may request families to leave the site if social distancing is likely to be compromised.
- Parents will help their own children rig and launch. They will also be responsible for ensuring that the toilets are cleaned if their use is necessary (see arrangements for free sailing above).
- If a child is in distress then the first priority of all those on site will be the safety of that child, regardless of any breach of social distancing that the rescue may entail.
- All breaches of social distancing shall be recorded by the OOD and reported to the President, along with the names of all persons who came into close contact and a brief summary of the circumstances. There shall be no punitive action taken in respect of breaches of social distancing so reported; this is simply to be able to have a record in case of any COVID-19 infection.
- Due to the recommended reduced contact between the coach and sailors and the risks of virus transmission inherent in any rescue, the conditions under which sessions will be cancelled for a given group of sailors will be at a lower wind strength than under normal circumstances.
- Parents should consider the reduced level of contact available when assessing whether the conditions are right for their sailor to go afloat.
- Any briefings/debriefs on land will be conducted maintaining appropriate social distancing and with groups of 6 or fewer (i.e. sailors and coach).
- There will be a lower level of support available to sailors than in the past as the OOD or coach will only make close contact with a sailor / boat if they are in, or likely to end up in distress. (This means if a sailor capsizes, they will be expected to right their boat, bail it out and continue sailing.)
- OODs will be subject to the training set out in the club's 2020 Organisation and Management document, although these briefings may take place via phone or video conference.
- Coaches or instructors taking part in these events will be made Temporary Members for the duration of the event and will complete and submit a temporary membership consent form (in the format as set out in the 2020 Organisation and Management document) to the Sailing Officer prior to the commencement of the event. This would normally be provided electronically but may be provided or via email (ie without a wet ink signature).



### Other organised club events

The Club may run other club sailing or social events from time to time, and Club officers and managers may also visit the Club to manage the Club. The organisation of these events and visits will have regard, and follow similar principles, to the arrangements set out above and, other than for socially distanced ad hoc visits, attendance records and contact details can be maintained by the relevant event organiser.

### **Management Committee**

**Salterns Sailing Club**

**Last revised 14 September 2020**